

REGULAR MEETING OF THE BIG STONE COUNTY BOARD
May 17, 2022

The Big Stone County Board of Commissioners met in the Commissioners' Room at 8:30 AM on Tuesday, May 17, 2022. Chairman Klages called the meeting to order with Commissioners Sandberg, Olson, Backer and Athey present. Also present were County Attorney Maggie Kluver, Dillon Dwyer of the Ortonville Independent and Coordinator Pam Rud. The Pledge of Allegiance followed.

Motion by Backer, seconded by Olson and carried to approve the minutes of the May 3rd regular meeting.

Motion by Athey, seconded by Olson and carried to approve the agenda.

Commissioners reported on the following committees:

Sandberg – Museum, Woodland
Olson – PrimeWest, Countryside
Backer – Personnel, BSAG, RDC, Woodland
Athey – SWCD, MRC, UMRWD, HRA
Klages – Personnel, BSAG

Motion by Olson, seconded by Backer and carried to authorize payment of the following claims as presented by Auditor-Treasurer Knutson:

CPT	\$ 5,837.00
Force America	2,947.73
JRH Auto	3,410.89
Lac qui Parle Sheriff	5,707.75
Lenovo	8,044.62
Ortonville Independent	5,192.83
Pictometry	24,635.84
Tri County Co-op Oil	2,470.00
TrueNorth Steel	21,533.60
Westmor Industries	2,379.25
53 Payments Less Than \$2,000	<u>19,144.38</u>
Total	\$101,303.89

Motion by Sandberg, seconded by Athey and carried to authorize the following internal transactions:

General to Highway	\$ 1,839.76
Ditch to Highway – County Ditch 16	\$ 195.09

Knutson asked for questions and/or comments on the year-to-date financial information provided for the Board's review.

Motion by Athey, seconded by Backer and carried to adopt the following resolution and ratify Auditor-Treasurer Knutson signing the grant application:

2022-21

BE IT RESOLVED that Big Stone County act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for Maintenance of snowmobile trails managed by Big Stone Lake Sno Riders.

BE IT FURTHER RESOLVED that upon approval of its application by the state, Big Stone County may enter into an agreement with the State of Minnesota for the above

referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED that the Chair of the Big Stone County Commissioners is authorized to sign such an agreement with the Department of Natural Resources.

BE IT FURTHER RESOLVED that the County Auditor is authorized to serve as the fiscal agent for the above-mentioned project.

BE IT FURTHER RESOLVED that Big Stone County act as legal sponsor for 32 miles of snowmobile trails in Traverse County beginning north of Graceville and extending north through Wheaton to the White Rock Dam.

BE IT FURTHER RESOLVED that Big Stone County act as legal sponsor for 2 miles of snowmobile trails in Traverse County beginning west of Beardsley and extending west to Browns Valley.

Motion by Athey, seconded by Sandberg and carried to approve the dilapidated structure application from Devon Sanford for parcel 16-0101-000 and contribute \$3,000 towards the project.

Motion by Olson, seconded by Athey and carried to approve the Off Sale Beer License for Lakeshore RV Park.

Sheriff Mark Brown informed that Board that he has appointed Deputy John Maatz to Chief Deputy starting May 14th at Grade 14, Step 6 with conditions discussed with Personnel Committee. Motion by Backer, seconded by Sandberg and carried to approve the appointment.

Motion by Sandberg, seconded by Backer and carried to authorize the hiring of up to 3 full time Deputies as requested by Sheriff Brown. The City of Ortonville has provided a letter of intent to enter into a long-term law enforcement contract with the County so additional deputies will be needed.

Motion by Sandberg, seconded by Olson and carried to approve the purchasing of 2 squad vehicles when they are available on the State contract. This would be the replacement vehicles of the current fleet for both 2022 and 2023. Ordering will occur in 2022 and the vehicles will arrive in 2023.

At 9:03 AM the Public Hearing was called to order to discuss the following ordinances: Public Pool, Food and Beverage, Lodging, Youth Camp, Manufactured Home and Recreational Camping. Environmental Specialist Suzanne Paulson with Countryside Public Health was present to discuss the changes to each ordinance. There were no public comments at the meeting on any of the ordinances presented. The Public Hearing was closed by Board Chair Klages at 9:11 AM.

The following motions were made to adopt the ordinances with summaries are being published in compliance with Minnesota law. A copy of the full text of each ordinance is available during regular office hours at the County Coordinator's Office, 20 2nd St SE, Ortonville, MN 56278 or online at www.bigstonecounty.gov

Motion by Olson, seconded by Backer and carried to adopt the Public Pool Ordinance effective July 1, 2022. This Ordinance is intended to protect and provide for the public health, safety, and general welfare of the County by licensing and inspecting public pools, regulating their operation and maintenance, and providing for the enforcement of the regulations herein throughout the county; establish standards; a provision for embargo, condemnation, and tagging; review of plans for construction; and

licensing, inspection and compliance procedures including provisions for administrative enforcement, criminal enforcement and civil injunction.

Motion by Athey, seconded by Sandberg and carried to repeal the Food Manager Ordinance and adopt the Food and Beverage Ordinance effective July 1, 2022. This Ordinance is intended to protect and provide for the public health, safety, and general welfare of the County by licensing and inspecting restaurants and places of refreshment and similar food service; regulating their design, construction, operation and maintenance; and providing for the enforcement of the regulations herein throughout said county; establish standards; a provision for embargo, condemnation, and tagging; review of plans for construction; a procedure when infection is suspected; and compliance procedures including provisions for administrative enforcement, criminal enforcement and civil injunction.

Motion by Sandberg, seconded by Olson and carried to adopt the Lodging Ordinance effective July 1, 2022. This Ordinance is intended to protect and provide for the public health, safety, and general welfare of the County by licensing and inspecting hotels, motels, lodging establishments, and resorts; regulating their design, construction, operation and maintenance; and providing for the enforcement of the regulations herein throughout said county; establish standards; a provision for embargo, condemnation and tagging; review of plans for construction; provision for training in sex trafficking prevention; and licensing, inspection and compliance procedures including provisions for administrative enforcement, criminal enforcement and civil injunction.

Motion by Olson, seconded by Backer and carried to adopt the Youth Camp Ordinance effective July 1, 2022. This Ordinance is intended to protect and provide for the public health, safety, and general welfare of the County by licensing and inspecting Youth Camps; regulating their design, construction, operation and maintenance; and providing for the enforcement of the regulations herein throughout said county; establish standards; a provision for embargo, condemnation, and tagging; review of plans for construction; and licensing, inspection and compliance procedures including provisions for administrative enforcement, criminal enforcement and civil injunction.

Motion by Sandberg, seconded by Olson and carried to adopt the Manufactured Home and Recreational Camping Ordinance effective July 1, 2022. This Ordinance is intended to protect and provide for the public health, safety, and general welfare of the County by licensing and inspecting manufactured home parks and recreational camping areas; regulating their design, construction, operation and maintenance; and providing for the enforcement of the regulations herein throughout said county; establish standards for manufactured home parks, recreational camping areas and special event camping areas; review of plans for construction; and licensing, inspection and compliance procedures including provisions for administrative enforcement, criminal enforcement and civil injunction.

County Engineer Todd Larson requested approval of a the MnDOT Master Partnership Agreement and Resolution. Motion by Athey, seconded by Backer and carried to adopt the following resolution:

2022-22

WHEREAS, The Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

WHEREAS, MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

WHEREAS: the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write “work orders” against a master contract would provide the greatest speed and flexibility in responding to identified needs,

THEREFORE, BE IT RESOLVED,

1. That the Big Stone County Board of Commissioners enter into a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the Board on May 17, 2022
2. That the proper County officers are authorized to execute such contract, and any amendments thereto.
3. That the County Engineer is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the County Engineer may execute such work order contracts on behalf of Big Stone County of \$25,000.00 without further approval by this Board.

Motion by Olson, seconded by Sandberg and carried to execute the paving contract with Bituminous Paving.

Engineer Larson provided an update on various projects that are currently underway and shared that the FLAP Grant has been approved.

Family Services Director Laura Laub presented an update on activities at Family Services. Motion by Sandberg, seconded by Athey and carried to approve the warrants as presented. Motion by Olson, seconded by Backer and carried to approve the contract with Presbyterian Family Foundation for Guardianship/Conservatorship services. Motion by Athey, seconded by Sandberg and carried to use up to \$2,000.00 for the Incredible Years Program in partnership with Countryside Public Health.

HR Director Dawn Gregoire informed the Board that Emily Sigler has been offered the Fiscal Officer position at Family Services. Motion by Backer, seconded by Olson and carried to approve the hiring of Emily Sigler as the Fiscal Officer at Grade 9, Step 1 starting May 26th. Motion by Sandberg, seconded by Backer and carried to back fill the Case Aide position at Family Services.

Motion by Backer, seconded by Sandberg and carried to approve Logan Nadgwick as the Custodian at Grade 6, Step 1 starting June 1st as presented by Gregoire.

Motion by Backer, seconded by Athey and carried to approve the hiring of Sandy Helgeson as the Extension Summer Helper. Sandy will start May 23rd at Grade 1, Step 10.

Environmental Director Darren Wilke informed the Board that the Solid Waste Plan needs to be updated. Wilke is requesting the assistance of RDC to assist with the plan. Motion by Olson, seconded by Sandberg and carried to authorize Wilke to contract with RDC to update the plan.

Motion by Sandberg, seconded by Olson and carried to approve the SSTS contract as presented by Wilke.

Emergency Management Director Dona Greiner requested that the Board ratify

the Emergency Declaration that was signed by Board Chair Klages on May 13, 2022.
Motion by Olson, seconded by Backer and carried to ratify the following resolution:

2022-20

WHEREAS the severe weather incident which occurred on May 12, 2022, has impacted the population of Big Stone County, and its cities; and

WHEREAS the event has caused a significant amount of public and private property damage; and

WHEREAS the Big Stone County Department of Emergency Management requests the Big Stone County Board of Commissioners to declare Big Stone County in a STATE OF EMERGENCY for the severe weather event of 2022.

Work session included questions on where the County is at with hiring a full-time County Engineer. Discussion was also held on the Highway 12 project and the concerns raised by townships in the County.

Commissioner Klages adjourned the meeting at 10:00 AM.

Jeff Klages, Chairman

ATTEST: _____
Pam Rud, Coordinator