

REGULAR MEETING OF THE BIG STONE COUNTY BOARD
April 7, 2020

The Big Stone County Board of Commissioners met via Microsoft Teams at 8:30 AM on Tuesday, April 7, 2020. Chairman Athey called the meeting to order with Commissioners Backer, Klepel, Olson and Sandberg participating. Also online were Dillon Dwyer of the Ortonville Independent, County Attorney Joe Glasrud, County Auditor Michelle Knutson and other department heads and staff. The Pledge of Allegiance followed.

Motion by Backer, seconded by Olson and carried via roll call vote 5-0 to approve the minutes of the March 17th regular board meeting and the March 23rd emergency meeting.

Motion by Olson, seconded by Sandberg and carried via roll call vote 5-0 to approve the agenda.

Commissioners reported on the following committees:

Olson – PLS; CSPH; PrimeWest; IT

Sandberg – MSI; Audit; Food Shelf

Athey – Personnel; Prairie 5; Personnel; Extension; Fair Board

Backer – Personnel; BSAG; BdSWD

Klepel – ESB

Motion by Sandberg, seconded by Backer and carried via roll call vote 5-0 to appropriate \$500 of emergency funding to the Food Shelf.

Chairman Athey also reported that he has been involved with many calls and meetings regarding COVID-19. Motion by Backer and seconded by Olson to reimburse per diem for any meetings related to Emergency Management. Motion carried via roll call vote 4-0 with Athey abstaining.

Motion by Sandberg and seconded by Klepel to execute the updated lease agreement with Main Street Industries effective May 1, 2020. Motion carried via roll call vote 4-0 with Olson abstaining.

Discussion was held on the status of the EDA board. Consensus was to keep it but let the terms expire and appoint members when needed.

Attorney Glasrud provided an update on policies drafted by employment attorney Ann Goering. Motion by Backer, seconded by Sandberg and carried via roll call vote 5-0 to adopt the following resolution regarding critical sector workers and exempt workers and the related policy as presented:

2020-14

WHEREAS, Governor Walz's Executive Order 20-20 sets forth those Critical Sector Workers who may continue working in the event that they are unable to work from home; and

WHEREAS, the federal Families First Coronavirus Response Act (FFCRA) provides certain paid leave options for employees who are unable to work or telework; and

WHEREAS, the FFCRA allows employers of Health Care Providers, including public health, and Emergency Responders, to exempt such positions from the provisions of the FFCRA; and

WHEREAS, Health Care Providers and Emergency Responders are needed to continue working to provide for the safety and welfare of the public; and

WHEREAS, the Big Stone County Board of Commissioners feels that it is important to provide paid leave to Health Care Providers and Emergency Responders in COVID-19 health related circumstances.

NOW, THEREFORE, for the reasons stated, the Big Stone County Board of Commissioners hereby resolves as follows:

1. All employees of Big Stone County are deemed Critical Sector Workers as defined in Executive Order 20-20; and
2. All Big Stone County Health Care Providers and Emergency Responders, as defined by the Department of Labor, Governor Walz's Executive Order 20-20 and the Minnesota Department of Employment and Economic Development (DEED), Critical Worker Exemptions for Executive Order 20-20 are deemed exempt from the Families First Coronavirus Response Act. The County Attorney and the Human Resources Director are authorized to determine which specific job classifications are exempt based upon these definitions; and
3. Paid Leave will be provided to Exempt Employees under certain circumstances as set forth in the "Employees Exempt from the Families First Coronavirus Response Act (FFCRA) During a Public Health Emergency" temporary policy which is hereby adopted and shall expire on December 31, 2020 unless rescinded at an earlier date.

Motion by Olson and seconded by Backer to adopt Supervisory Authority Policy #20MGT-01 as presented by Attorney Glasrud. Following discussion, motion carried via roll call vote 5-0.

Motion by Sandberg, seconded by Backer and carried via roll call vote 5-0 to authorize payment of the following claims as presented by Auditor Knutson:

3D Specialties	\$ 4,661.43
Bob Walsh Enterprises	19,888.00
CBS Squared	6,889.00
CDW Government	3,914.59
City of St Cloud	10,606.16
L&O Acres Transport	2,573.25
LG Everist	2,055.02
Marco	3,157.40
Paulson's Tree Service	2,682.50
Pro West & Associates	2,356.25
Regents of the U of MN	19,114.02
Rinke Noonan	2,093.00
The Shop	2,680.16
Titan Machinery	37,000.00
West Con	2,736.83
Wildlife Forever	5,740.00
37 Payments Less Than \$2,000	<u>9,688.18</u>
Total	\$137,835.79

Motion by Olson, seconded by Klepel and carried via roll call vote 5-0 to authorize the following internal transactions:

General to Highway	\$ 1,529.67
Family Services to Highway	\$ 96.92
Ditch to Highway – CD 2	\$ 215.58

Auditor Knutson asked for questions and/or comments on the year-to-date financial information provided for the Board's review.

Motion by Sandberg, seconded by Backer and carried via roll call vote 5-0 that the 2019 financial statements be approved and ordered published.

Motion by Backer, seconded by Olson and carried via roll call vote 5-0 to approve Graceville Golf Club's application for a County on-sale liquor license.

Motion by Olson, seconded by Backer and carried via roll call vote 5-0 to approve the Amended Supporting Hands Nurse Family Partnership Joint Powers Agreement as presented.

Auditor Knutson presented a dilapidated structure application from the City of Graceville for assistance to demo parcel 19-0211-000. Motion by Olson, seconded by Backer and carried via roll call vote 5-0 to approve \$3,000 plus \$1,000 for asbestos removal towards the project.

Auditor Knutson also presented dilapidated structure applications from John Green for assistance to demo parcels 19-0183-000 and 19-0250-000. Following discussion, action on the applications was tabled until the Environmental Director gathers further information on the demo and disposal plans.

Motion by Olson, seconded by Klepel and carried via roll call vote 5-0 to authorize up to \$1,000 to update the County Ditch 2 benefit listing for property splits that have occurred and any other needed corrections or changes.

Motion by Sandberg, seconded by Klepel and carried via roll call vote 5-0 to ratify \$3,000 from the General Fund to Family Services to transfer the 2013 Dodge Caravan for use by Extension and the Courthouse, when needed.

Motion by Olson, seconded by Backer and carried via roll call vote 5-0 to approve a new postage meter lease upon the expiration of the current one in September as presented by County Recorder Elaine Martig.

Discussion was held on the draft County Coordinator job Description. Department heads were also participating in the discussion. Following the discussion, HR Director Dawn Gregoire was asked to provide the suggestions discussed to Jim Mulder so that he can update the description. Once the Personnel Committee has reviewed it, the department heads will meet to review it and then it will be brought back to the Board for approval.

Motion by Olson, seconded by Sandberg and carried via roll call vote 5-0 to approve call back pay for the Building Maintenance Supervisor as follows: When the Building Maintenance Supervisor is called back to work after having completed a regular work shift, he/she shall be paid a minimum of one (1) hour's pay at the rate of one and one-half (1 1/2) times their regular base rate of pay. The same minimum pay shall apply whenever emergency telephone calls are made to the Building Maintenance Supervisor during off-duty hours where further action by the him/her is required.

Chairman Athey adjourned the meeting at 10:28 AM.

Wade Athey, Chairman

ATTEST: _____
Michelle R. Knutson, Auditor