

REGULAR MEETING OF THE BIG STONE COUNTY BOARD
March 7, 2023

The Big Stone County Board of Commissioners met in the Commissioners' Room at 8:30 AM on Tuesday, March 7, 2023. Chairman Olson called the meeting to order with Commissioners Sandberg, Klages, and Athey present. Commissioner Zimmel was absent. Also present was Payroll/Benefits Coordinator Heather Henrich and Dillon Dwyer of the Ortonville Independent. Coordinator Pam Rud and Auditor-Treasurer Michelle Knutson were participating via internet. The Pledge of Allegiance followed.

Motion by Sandberg, seconded by Klages and carried to approve the agenda with the deletion of the County Attorney designation consideration.

Motion by Klages, seconded by Sandberg and carried to approve the minutes of the February 21st regular meeting.

Commissioners reported on the following committees:

Athey – RMC, BSC Work Session, Prairie 5, Fair Board

Sandberg – Health and Human Service AMC, MSI, BSC Insurance Committee, Personnel

Klages – BSC Work Session

Olson – AMC Legislative Conference, BSC work session, Prime West

Motion by Athey, seconded by Sandberg and carried to authorize payment of claims as presented by Auditor-Treasurer Michelle Knutson. Vendors, excluding Family Services, receiving payments in excess of \$2,000 are as follows:

Big Stone Lake Sno Riders	\$ 8,207.59
CPT	6,538.00
DDA Human Resources	13,250.00
Kandiyohi County Sheriff Dept	2,621.47
Lac qui Parle Sheriff	5,181.25
Neu Real Estate	3,500.00
Pro West & Associates	2,635.63
Schwieters Automotive	2,533.45
West Con	30,990.49
39 Payments Less Than \$2,000	<u>15,219.94</u>
Total	\$90,677.82

Motion by Sandberg, seconded by Zimmel and carried to authorize the following internal transactions:

General to Highway	\$ 3,222.76
Family Services to Highway	\$ 104.27

Knutson asked for question and/or comments to the year-to-date financial information provided for the Board's review.

Knutson presented the Resolution to Authorize Auditor-Treasurer to pay certain claims, after some discussion, motion by Sandberg, seconded by Klages and carried to approve the resolution to delegate payment of claims.

2023-05

WHEREAS, Minnesota Statute § 375.18, allows a county board to delegate authority to pay claims made against the county; and

WHEREAS, the Auditor-Treasurer is currently the county official responsible for processing of county claims.

THEREFORE, BE IT RESOLVED, that the County Board delegates the authority to approve claims, sign checks and authorize ACH payments to the Auditor-Treasurer.

BE IT FURTHER RESOLVED, that as part of internal accounting and administrative control procedures and for informational purposes, a list of all such claims paid will be presented to the County Board at its next regularly scheduled meeting.

BE IT FURTHER RESOLVED, that any claims with possible questions or issues as determined by the Auditor-Treasurer will not be issued, but will be presented to the County Board for action at its next regularly scheduled meeting.

Olson accepted the resignation of Social Worker, Will Warnock and thanked him for his service. Motion by Sandberg, seconded by Klages and carried to accept the resignation and fill the position. Motion by Athey, seconded by Klages to fill any open positions if there is movement between positions at family services.

The job description for Facilities Maintenance Supervisor was regraded to a Step 11. Motion by Athey, seconded by Olson and carried to move Heck to the new grade.

Henrich reported that we made it through the first round of the Small Cities Development Grant and there will be a public hearing held at the March 21st Board meeting.

Chairman Olson adjourned the meeting at 8:57AM.

Brent Olson, Chairman

ATTEST: _____
Pam Rud, Coordinator