

REGULAR MEETING OF THE BIG STONE COUNTY BOARD
February 6, 2024

The Big Stone County Board of Commissioners met in the Commissioners' Room at 8:30 AM on Tuesday, February 6, 2024. Chairman Sandberg called the meeting to order with Commissioners Olson, Zimmel and Athey present. Commissioner Klages was absent. Also present were Dillon Dwyer of the Ortonville Independent and Coordinator Pam Rud. The Pledge of Allegiance followed.

Motion by Olson, seconded by Zimmel and carried unanimously to approve the minutes of the January 16th regular meeting.

Motion by Olson, seconded by Athey and carried unanimously to approve the agenda.

Commissioners reported on the following committees:

Zimmel – RDC, BdSWD

Athey – Personnel, Toqua Park

Olson – PW (2), Pioneerland (3), Supporting Hands

Sandberg – MSI, SWEMS, Woodland, CPT, Food Shelf, Personnel, Collaborative

Motion by Athey, seconded by Olson and carried unanimously to authorize payment of claims as presented by Auditor-Treasurer Michelle Knutson. Vendors, excluding Family Services, receiving payments in excess of \$2,000 are as follows:

CDW Government	\$ 2,108.74
Conroy Electric	2,605.31
CPT	6,698.00
HitesmanLaw	7,712.50
HP Inc	7,354.75
Karpel Solutions	29,400.00
MN Sheriff's Assn	3,666.97
Nuss Truck & Equipment	3,523.80
Otrej Repair	3,283.95
Performance Kennels Inc	16,690.00
Stevens County Sheriff	2,000.00
Twin Valley Tire	5,073.20
West Con	19,332.47
41 Payments Less Than \$2,000	<u>16,931.92</u>
Total	\$126,381.61

Knutson asked for questions and/or comments on the year-to-date financial information provided for the Board's review.

County Recorder Laura Berger presented the 2023 year-end income report for the Recorder's office.

Motion by Olson, seconded by Zimmel and carried unanimously to approve the amended Prime West Health Behavioral Health Participation Agreement as presented by Family Services Director Laura Laub.

Motion by Athey, seconded by Zimmel and carried unanimously to approve the CaseWorks Hosting and Business Associate Agreement as presented by IT Director Matt Anderson.

Motion by Olson, seconded by Zimmel and carried unanimously to adopt the following resolution as presented by County Engineer Jordan Roggenbuck:

2024-07

BE IT RESOLVED that Big Stone County act as legal sponsor for the project contained in the Outdoor Recreation Grant application to be submitted on April 1, 2024 and that Roger Sandberg, Big Stone County Board Chair is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of Big Stone County.

BE IT FURTHER RESOLVED that the applicant maintains an adequate Conflict of Interest Policy and, throughout the term of the contract, will monitor and report any actual or potential conflicts of interest to the State, upon discovery.

BE IT FURTHER RESOLVED that Big Stone County has the legal authority to apply for financial assistance, and it has the financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that Big Stone County has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the Cost Breakdown section on this application.

BE IT FURTHER RESOLVED that Big Stone County has or will acquire fee title or permanent easement over all the land described in the boundary map or recreational site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the State, Big Stone County may enter into an agreement with the State for the above-referenced project, and that Big Stone County certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

NOW, THEREFORE BE IT RESOLVED that Big Stone County Board Chair is hereby authorized to execute such agreements as necessary to implement the project on behalf of the applicant.

Motion by Zimmel, seconded by Athey and carried unanimously to approve the contract with Erickson Engineering for engineering services for the Akron Township Bridge L8877 project and authorize Engineer Roggenbuck to sign on the County's behalf.

Coordinator Rud informed the Board that Kyle Arndt has resigned as Deputy Sheriff effective January 28th. Arndt will remain in part-time status with the Sheriff's Department.

Rud informed that Board that Connie Jurgens as resigned as the Environmental Office Manager effective January 25th.

Motion by Olson, seconded by Zimmel and carried unanimously to approve the Memorandum of Agreement with LELS for Deputy Alex Goergen and the K-9.

Rud informed the Board that Emillyanne Kleindl has been hired as the Case Aide at Family Services. Her first day was January 25th.

Rud informed the Board the Kayla Lagro has been hired as the new Child Support Officer at Family Services. She will start on February 12th.

Motion by Athey, seconded by Olson and carried unanimously to accept the appointment of Robin Kellen to the Extension Committee.

Motion by Zimmel, seconded by Athey and carried unanimously to approve the Graceville Gambling Permit for their raffle this summer.

Motion by Olson, seconded by Athey and carried unanimously to close the Board meeting at 8:55 AM to discuss a possible property transaction. Motion by Athey, seconded by Zimmel and carried unanimously to reopen the meeting at 9:38 AM. No action was taken following the closed session.

Chairman Sandberg adjourned the meeting at 9:39 AM.

Roger Sandberg, Chairman

ATTEST:

Pam Rud, Coordinator