

**REGULAR MEETING OF THE BIG STONE COUNTY BOARD**  
**December 7, 2023**

The Big Stone County Board of Commissioners met in the Commissioners' Room at 5:00 PM on Thursday, December 7, 2023. Vice Chairman Sandberg called the meeting to order with Commissioners Zimmel and Athey present. Commissioner Klages was present for the Public Meeting for the 2024 Budget and Levy discussion. Commissioner Olson was absent. Also present was Dillon Dwyer of the Ortonville Independent and Coordinator Pam Rud. The Pledge of Allegiance followed.

Motion by Athey, seconded by Zimmel and carried to approve the minutes of the November 21<sup>st</sup> regular meeting.

Motion by Zimmel, seconded by Sandberg and carried to approve the agenda with the addition of Engineer Technician II.

Commissioners reported on the following committees:

Athey – CPT

Zimmel – RDC, AMC

Sandberg – MSI, MCIT, Building Committee

Motion by Athey, seconded by Zimmel and carried to authorize payment of claims as presented by Auditor-Treasurer Michelle Knutson. Vendors, excluding Family Services, receiving payments in excess of \$2,000 are as follows:

Big Stone Lumber	\$ 4,829.04
Joe Riley Construction	4,730.00
MAXIMUS	3,500.00
Milbank Ford	3,886.15
Noble Roofing	144,032.99
Twin Valley Tire	7,204.00
West Con	29,223.09
30 Payments Less Than \$2,000	<u>12,103.48</u>
Total	\$209,509.75

Motion by Zimmel, seconded by Athey and carried to approve 2024 Tobacco Licenses for the following businesses: Casey's General Store; Dollar General; Tri-County Co-op.

Motion by Athey, seconded by Sandberg and carried to execute the FY 24 Snowmobile GIA FY 2024 Maintenance Grant Agreement for Big Stone Lake Sno-Riders for \$31,983.96 and authorize Auditor-Treasurer Knutson to sign on behalf of the County.

Knutson asked for questions and/or comments on the year-to-date financial information provided for the Board's review.

Emergency Management Director Dona Greiner presented a 2023 department report on all of the various activities that were done this past year.

Building Maintenance Supervisor, Jared Heck shared information on the Courthouse HVAC project and the results from the bids that were received. This item will be discussed further at the next Board meeting when more Board members are present.

Environmental Director Darren Wilke presented information on an on-line permitting software program. Motion by Athey, seconded by Zimmel and carried to approve a contract with Cloud Permitting and authorize Wilke to sign the contract after review and approval from the County Attorney.

Wilke presented a conditional use permit for Scott and Kerrie McMahon. Motion by Athey, seconded by Zimmel and carried to approve the CUP as presented.

Motion by Zimmel, seconded by Athey and carried to approve the dilapidated structure application submitted by Ann Stunes for parcel 22-0673-000 for \$3187.50.

Discussion was held on necessary changes that need to be made to the Dilapidated structure Program.

Coordinator Rud informed the Board the Lester Duckwitz has been hired as the Engineering Technician II and he will start on Monday, December 11<sup>th</sup>.

Vice Chairman Sandberg recessed the Board meeting until 6:00 PM.

At 6:00 PM the Public Meeting for the 2024 Budget and Levy was held with no comments from the public.

Vice Chairman Sandberg adjourned the meeting at 6:02 PM.

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Roger Sandberg, Vice Chairman

ATTEST: \_\_\_\_\_  
Pam Rud, Coordinator