

REGULAR MEETING OF THE BIG STONE COUNTY BOARD
December 18, 2018

The Big Stone County Board of Commissioners met in the Commissioner's Room at 8:30 AM on Tuesday, December 18, 2018. Chairman Olson called the meeting to order with Commissioners Athey, Backer, Berning and Sandberg present. Also present were Dillon Dwyer of the Ortonville Independent, Mary Gustafson, Mary Meyer, Erick Klepel, Deputy Sheriff Mark Brown, HR Director Dawn Gregoire, County Attorney Joe Glasrud and County Auditor Michelle Knutson. The Pledge of Allegiance followed.

Motion by Sandberg, second by Backer and carried to approve the minutes of the December 4th regular meeting.

Motion by Berning, seconded by Backer and carried to approve the agenda with noted order change.

Commissioners reported on the following committees:

Backer – CEOB
Olson – PrimeWest; Countryside
Sandberg – Property
Athey – HRA

Attorney Glasrud reported on the recent conference he attended.

Motion by Sandberg, seconded by Berning and carried to execute the City Attorney contracts for Beardsley, Graceville and Ortonville as presented by Attorney Glasrud.

Discussion was held on the City of Graceville's dilapidated structure application for parcel 19-0181-000. Motion by Backer, seconded by Berning and carried to approve funds for 50% of the project, up to a maximum allocation of \$7,500. The City must acquire at least two quotes. Funds will be paid out of 2018's allocation, even though the project will not be completed until 2019. Disbursement will not be made until after proper receipts have been submitted.

Commissioner Backer left the meeting.

Motion by Athey, seconded by Berning and carried to authorize payment of the following claims as presented by Auditor Knutson:

Anoka County	\$ 2,000.00
City of Graceville	8,010.00
CPT	4,821.00
GovConnection	7,876.52
Kandiyohi County Sheriff Dept	6,357.58
Kibble Equipment	8,071.50
Main Street Industries	2,279.18
Mid-Continental Restoration	32,125.00
Pro West & Associates	3,141.24
Regents of the University of MN	18,898.00
Ronglien & Sons	22,405.00
Stevens County	9,981.16
Traverse County	23,310.91
West Con	15,055.03
49 Payments Less Than \$2,000	<u>14,760.38</u>
Total	\$179,092.50

Motion by Sandberg, seconded by Berning and carried to authorize the following internal transactions:

General to Highway	\$ 2,158.13
Family Services to Highway	\$ 86.71
Ditch to Highway	\$ 21,092.97
County Ditch 2	\$ 374.86
Joint Ditch 4	\$15,726.69
County Ditch 8	\$ 1,322.50
Combined Ditch 10/11	\$ 134.36
County Ditch 13	\$ 178.42
County Ditch 15	\$ 3,279.17
County Ditch 30	\$ 76.97

Motion by Berning, seconded by Sandberg and carried to authorize the Auditor to pay any claims received by December 31st so as to account for them in the current year's business.

Motion by Sandberg, seconded by Athey and carried to appoint Dr. Quinn Strobl as Coroner for a 4-year term effective January 1, 2019.

Motion by Athey, seconded by Berning and carried to appoint Danielle Fitzner as the 4-H youth representative on the Extension Committee for a 2-year term.

EMD Dona Greiner and Deputy EMD Krista Hartman presented the updated Emergency Operations Plan (EOP) and the Continuity of Operations Plan (COOP) for the Board's approval. Motion by Sandberg, seconded by Berning and carried to approve both plans as presented.

County Engineer Todd Larson and Highway Maintenance Supervisor Darby Karsky requested an amendment to the 5-year equipment plan to change the replacement of Unit 70 to 2021 and purchase the second tractor in 2020. This will allow the County to rent the tractor for 2019 and apply the payments toward the purchase. Motion by Berning, seconded by Athey and carried to amend the plan as presented.

Discussion was held on possible funding options for the construction of a new Highway building.

Engineer Larson reported that there is an opportunity to apply for some grant funds for the trail. Board consensus was for Engineer Larson to submit an application.

Commissioner Sandberg left the meeting.

Motion by Athey, seconded by Berning and carried to close County buildings to the public on December 24th. Employees can either work or take vacation for their scheduled morning hours.

Motion by Athey, seconded by Berning and carried to authorize a leave of absence for Deputy Sheriff Mark Brown commencing January 8, 2019 pursuant to M.S. 3.088.

Environmental Officer Darren Wilke publicly acknowledged Deputy Environmental Officer Ronda Maas for her 25 years of service. Chairman Olson also thanked Maas on behalf of the County. Other co-workers and department heads were also present for the recognition.

HR Director Gregoire asked if the Board was interested in teaming up with Stevens County to support legislation to allow EMD sharing. Motion by Athey, seconded by Berning and carried to proceed working with Stevens County to work towards better EM services at less cost to the taxpayer.

Motion by Athey, seconded by Olson and carried to adopt the following resolution:

2018-29

WHEREAS, M.S. 375.055 provides that county commissioners shall receive annual salaries for services rendered while serving as a county commissioner and may receive per diem payments and reimbursement for necessary expenses.

NOW THEREFORE BE IT RESOLVED, that the 2019 salary of the Big Stone County Board of Commissioners shall be \$14,768 and the per diem rate for service on any board, committee or commission or for the performance of services by individual commissioners when required by law shall be \$50 for in-county and \$75 for out-of-county.

Motion by Olson, seconded by Berning and carried to adopt the following resolution:

2018-30

BE IT RESOLVED, that the 2019 salaries for elected officials be set as follows:

County Attorney	\$93,000
County Auditor	\$88,200
County Recorder	\$62,500
County Sheriff	\$80,000
County Treasurer	\$68,500

Motion by Berning, seconded by Athey and carried to adopt the following resolution:

2018-31

BE IT RESOLVED that the Big Stone County 2019 budget and levy be established as follows:

	GENERAL	HIGHWAY	FAMILY SERVICES	DEBT SERVICE	DITCH	2019 TOTAL
REVENUES						
Tax Levy & Aids	\$3,640,258	\$950,000	\$902,600	\$91,156		\$5,584,014
Other Taxes	\$9,000	\$90,000				\$99,000
Special Assessments	\$118,000				\$121,385	\$239,385
Licenses & Permits	\$18,400	\$2,000				\$20,400
Intergovernmental	\$660,245	\$4,835,000	\$1,369,212			\$6,864,457
Charges for Services	\$174,285	\$202,500	\$398,900			\$775,685
Investment Earnings	\$30,000	\$10,000				\$40,000
Miscellaneous	\$429,412	\$28,100	\$36,000			\$493,512
Other Financing Sources	\$1,500	\$67,000				\$68,500
TOTAL REVENUES	\$5,081,100	\$6,184,600	\$2,706,712	\$91,156	\$121,385	\$14,184,953
EXPENDITURES						
General Government	\$2,523,146					\$2,523,146
Public Safety	\$1,249,801					\$1,249,801
Highway		\$6,184,600				\$6,184,600
Sanitation	\$221,379					\$221,379
Family Services			\$2,706,712			\$2,706,712
Health	\$142,255					\$142,255
Culture & Recreation	\$174,383					\$174,383
Conservation of Natural Resources	\$451,111				\$50,851	\$501,962
Economic Development	\$400,692					\$400,692
Debt Service				\$90,420		\$90,420
TOTAL EXPENDITURES	\$5,162,767	\$6,184,600	\$2,706,712	\$90,420	\$50,851	\$14,195,350

BE IT FURTHER RESOLVED that the scheduled debt service levy in the amount of \$326,385 for the 2015A GO Abatement Bonds is hereby canceled due to sufficient funds on hand as a result of loan payments received from Federated Telephone Cooperative.

As a follow-up to the previous resolution setting the elected officials' salaries, motion by Olson, seconded by Berning and carried to authorize the rounding of the amounts to accommodate the calculation of 26 pay periods.

Chairman Olson adjourned the meeting at 9:55 AM.

Brent Olson, Chairman

ATTEST: _____
Michelle R. Knutson, Auditor