

REGULAR MEETING OF THE BIG STONE COUNTY BOARD
November 16, 2021

The Big Stone County Board of Commissioners met in the Commissioners' Room at 8:30 AM on Tuesday, November 16, 2021. Chairman Backer called the meeting to order with Commissioners Athey, Klages, Olson and Sandberg present. Also present were Dillon Dwyer of the Ortonville Independent, County Attorney Joe Glasrud, Coordinator Pam Rud and Auditor-Treasurer Michelle Knutson. The Pledge of Allegiance followed.

Chairman Backer asked for any items for work session. Ryan Stattelmann requested to address the Board with a work session item. Ryan was representing the Big Stone County Fair Board and was requesting financial assistance from the County to build a 40x60 Restroom/Shower/Shelter area on the fairgrounds. Discussion was held and decided to appoint a committee with work on the project and look at possible funding sources.

Motion by Olson, seconded by Sandberg and carried to approve the minutes of the November 2nd regular meeting.

Motion by Klages, seconded by Olson and carried to approve the agenda with noted addition of HRA appointment and appointment of a Committee for Fairground Project.

Commissioners reported on the following committees:

Olson – PrimeWest; Council on Disability; Countryside
Klages – Extension; Property; BSAG; Personnel (3); AMC training
Backer – Personnel (3); CPT; AMC Training
Athey – SWCD; Fair Board; Extension; HRA
Sandberg – Property; HRA

Motion by Olson seconded by Sandberg and carried to adopt the following resolution:

2021-39

BE IT HEREBY RESOLVED THAT the Big Stone County Board of Commissioners assign the duty of Board Clerk to the County Coordinator. In the absence of the County Coordinator, the Auditor-Treasurer or designee will fill in.

Motion by Athey, seconded by Olson and carried to authorize payment of the following claims as presented by Auditor-Treasurer Knutson:

CPT	\$ 6,116.54
Lac qui Parle Sheriff	3,324.17
Macksteel Warehouse	2,295.23
Paulsen's Tree Service	8,366.25
Riley Bros Construction	98,512.68
SafeAssure	5,072.54
Twin Valley Tire	2,398.00
Ziegler	2,665.57
42 Payments Less Than \$2,000	<u>18,913.92</u>
Total	\$147,664.90

Motion by Olson, seconded by Klages and carried to authorize the following internal transactions:

General to Highway	\$ 1,993.82
Ditch to Highway	\$ 583.24
County Ditch 2	\$463.57
County Ditch 8	\$537.50
County Ditch 30	\$ 59.85

Auditor-Treasurer Knutson asked for questions and/or comments on the year-to-date financial information provided for the Board's review.

Motion by Athey, seconded by Sandberg and carried to execute FY 22 Snowmobile GIA Maintenance Agreement for Big Stone Lake Sno-Riders for \$33,382.70.

Motion by Sandberg, seconded by Olson and carried to approve the Public Safety Fees for 2022-2031 as presented by Sheriff Mark Brown.

Motion by Olson, seconded by Athey and carried to authorize Sheriff Brown to sign and submit the Courthouse Security Grant. The grant request is \$65,400 with a 50% match.

Ashlie Wubben from Countryside Public Health was present to discuss the Big Stone County Tobacco Ordinance and to share proposed changes. Discussion was held and Ashlie will present another draft for review and a future meeting.

Motion by Olson, seconded by Klages and carried to authorize Environmental Director Darren Wilke to sign and submit the Feedlot Delegation Agreement.

Motion by Sandberg and seconded by Klages and carried to authorize Environmental Director Wilke to sign and submit the Natural Resources Block Grant Agreement.

Engineer Todd Larson was present to provide an update on Highway Department activities. He also presented information on the Minnesota Highway Users Tax Distribution Fund and how the County receives their allocation.

HR Director Dawn Gregoire presented information on the Flexible Spending Account Agent of Record. Motion by Olson, seconded by Klages and carried to approve William Chukuske as the County's agent of record and authorize Gregoire or Coordinator Rud to sign on behalf of the County.

Family Services Director Rud introduced the new staff at Family Services, Violet Baerwaldt and Chelsea Hauschild as Eligibility Workers and Mackenzie Spaulding and Jennifer Warnock as Social Workers.

Rud presented the claims for Family Services. Motion by Athey, seconded by Klages and carried to approve the claims as presented.

Discussion on the budget and out of home placements was held. Rud provided updates on Family Service programs.

Motion by Olson, seconded by Sandberg and carried to approve the Family Service Agency to renew their membership to MSSA organization.

Coordinator Rud presented the Resolution to Appoint the County Auditor-Treasurer. Motion by Sandberg, seconded by Olson and carried unanimously to adopt the following resolution to Appoint the County Auditor-Treasurer:

2021-40

WHEREAS, Minn. Stat. §375A.1205 allows a County Board to appoint certain offices including the County Auditor-Treasurer; and

WHEREAS, the County Board of Commissioners recognizes the benefit to having appointed persons in the position of County Auditor-Treasurer because it promotes efficiency and consistency of County business with individuals qualified to oversee a broad spectrum of complex issues within Auditor-Treasurer's Offices; and WHEREAS, pursuant to Minn. Stat. §375A.1205, Subd. 1, the County Board will appoint a County Auditor-Treasurer under the following circumstance: There is a signed contract with the County Board and incumbent Auditor-Treasurer that the incumbent officer will be appointed to the position and retain tenure, pay and benefits equal to or greater than length of service.

WHEREAS, in accordance with Minn. Stat. §375A.1205, Subd. 6, a proposed resolution notifying the public of its intent to appoint the Recorder as described above was published for two consecutive weeks in its official publication, and no public comments were received at the November 2, 2021 Board of Commissioner meeting.

NOW, THEREFORE, BE IT RESOLVED, that the Big Stone County Board of Commissioners hereby adopts this resolution, and that the office of the County Auditor-Treasurer shall be filled by appointment by signed contract with the incumbent Auditor-Treasurer and in accordance with the Personnel Rules; and

BE IT FURTHER RESOLVED, that this resolution takes effect on January 1, 2022.

Motion by Athey, seconded by Klages and carried to appoint Commissioner Olson as the County's delegate to vote at the annual MCIT meeting at the AMC conference.

Motion by Sandberg, seconded by Olson and carried to approve the hiring of Laura Laub as the Family Service Director at Grade 16, Step 1. Laub will begin her duties on December 6th.

Motion by Athey, seconded by Klages and carried to hire an Adult Services Supervisor with Laub taking the Family Services Director position.

Motion by Olson, seconded by Sandberg and carried to appoint a committee to work on the Fairground building request. Appointed to the Committee are Commissioners Athey and Klages and other members will join as requested.

Motion by Athey, seconded by Olson and carried to appoint Commissioner Sandberg to the Big Stone County HRA Board until a replacement can be found.

Chairman Backer adjourned the meeting at 10:11 AM.

Jay Backer, Chairman

ATTEST: _____
Pam Rud, Coordinator